

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2**  
**MINUTES OF THE REGULAR MEETING – December 17, 2020**

The Williamson County Emergency Services District #2 held a regular meeting on December 17, 2020 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas and on-line at [meet.google.com/zeu-kcvj-cot](https://meet.google.com/zeu-kcvj-cot) and by phone at 1-707-732-9386 or 1-888-465-5095.

**Commissioners in Attendance:**

Commissioners present in person: Thom Nanninga, Tim Hunsberger, Darryl Pool.  
Commissioners present on-line: Russell Strahan, Jordan Baltazor.

**Others in Attendance:**

Sam Bass Fire Dept.: Chief David Kieschnick, Assistant Chief Keith Farris (both in person).  
Municipal Accounts & Consulting: Tyler Wilson (in person).  
Public: none present in person or on-line.

Meeting called to order at 7:00pm by Commissioner Nanninga.

Pledge of Allegiance led by Commissioner Nanninga.

Public Comment: No member of the public requested to speak.

**Action items**

ITEM 4: *Approve minutes of prior meeting(s).*

Motion to approve minutes of meeting held November 19, 2020 as presented.

Motion: Hunsberger      Second: Strahan      [Unanimous]

ITEM 5: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Wilson presented the District's monthly financial statements, monthly bills, and invoices.

Motion to approve reports as presented.

Motion: Nanninga      Second: Hunsberger      [Unanimous]

ITEM 6: *Discuss and take action relative to Replacement or Refurbishment of fire apparatus.*

Chief Kieschnick received a lease proposal for replacement of Engine 2 from PNC Equipment Finance. The proposal was for a 7-year lease plus a final balloon payment, the total being \$958,478.54. Commissioners discussed the options of leasing versus bank financing. Wilson will provide Commissioners with a revised 10-year cash flow projection after factoring in an approximate annual expense amount for financing purchase of a new engine. Chief Kieschnick believes specifications for a new engine can be written in time to get a firm price from Pierce Manufacturing prior to the next District meeting.

Commissioner Baltazor requested a strategic plan be devised to show the public what projections the District envisions for long-term capital expenditures. Chief Kieschnick will speak to the Fire Chief in ESD #3 about the plan adopted there.

ITEM 7: *Review, if needed update 2021 Budget.*

No action needed.

ITEM 9: *Receive monthly report from Sam Bass Fire Department regarding operations, including but not limited to: A) Total number of calls, B) Training, C) Fire Marshall Activities, D) Breakdown of activities and E) Information of any major incidents.*

Chief Kieschnick presented SBFD incident report data and activities for November 2020. SBFD personnel and vehicles have been celebrating the holiday season by transporting Santa through District neighborhoods to extend Christmas greetings on Saturdays in December.

Chief Kieschnick will review previous incident reports and begin compiling data to record summaries of incidents on five and ten year intervals.

ITEM 10: *Discuss and take any action relative to operations, as may be needed following above report.*

No action needed.

ITEM 8: *Discussion of Re-Appointments for 2021/22.*

The terms of office for Commissioners Nanninga and Baltazor end on 12/31/20. Both are willing to serve another term. Precinct 1 County Commissioner Terry Cook has placed a request on the consent agenda at the County Commissioners Court meeting on 12/22/20 for both commissioners to be appointed to the 2021-2022 term.

ITEM 11: *Discuss potential agenda items, time and date(s) for future business meetings. (1/21/2021).*

Next regular meeting to be held on January 21, 2021 beginning at 7:00pm at Sam Bass Fire Station #2.

### **Adjournment:**

Motion to adjourn made at 7:49pm.

Motion: Strahan      Second: Nanninga      [Unanimous]

**“I attest that all the above information is true and correct to the best of my knowledge.”**

Submitted by Darryl Pool, Secretary, Williamson County ESD #2